



UNIVERSITY OF TORONTO
DIVISION OF UNIVERSITY EXTENSION

OFFICE OF THE DIRECTOR
TELEPHONES: 928-2392, 928-2399

84 QUEEN'S PARK
TORONTO 5, CANADA

8 October 1968

Mr. R. Ross,
Secretary of the Senate,
Simcoe Hall,
University of Toronto.

Dear Mr. Ross:

The following courses, with registration as shown, took place after 15 October 1967 (when registration figures for the Division of University Extension were reported for the year 1967-1968, report attached), within the academic year 1967-1968.

PRE-UNIVERSITY COURSES

Pre-University English	
November 1967	35
January 1968	34
March 1968	40
Pre-University Mathematics	
November 1967	24

BUSINESS & PROFESSIONAL COURSES

Adult Learning & Teaching	
April 1968	9
Banker and Society	
April 1968	41
Biochemistry	
March 1968	24
Business Administration, Background for	
April 1968	47
Calculus for Engineers	
April 1968	12
Child in Group Care, The	
January 1968	55
Clinical Pharmacy & Therapeutics	
November 1967	67
Computer Programming & Analysis	
April 1968	39
Data Processing, High Speed	
April 1968	24
Financial Analysis & Control	
April 1968	22
Illumination II (10 lectures)	
January 1968	28

Industrial Management	
April 1968	13
Metropolitan Toronto Planning (10 lectures)	
January 1968	35
Organic Chemistry (10 lectures)	
March 1968	24
Person to Person Relations (12 lectures)	
April 1968	14
Personnel Function, The	
April 1968	23
Probability Theory & Mathematical Statistics	
May 1968	17
Psychology, Organizational	
April 1968	21
Reading, Effective	
April 1968	31
Sales Management (10 lectures)	
January 1968	52
Supervision, Effective	
April 1968	27
Writing Professional Material Effectively	
April 1968	25

Seminars & Other Short Programmes

Air Conduction Audiometry	
4&5 December 1967	5
4&5 April 1968	20
Automatic Control in Industry	
21&27 February, 1968	195
Digital Computers in Power Systems Engineering	
7-17 May, 1968	30
Institute of Canadian Bankers Seminar	
9 May 1968	300
Managing the Engineering Function	
25-27 October 1967	25
Rehabilitation Nursing Workshop	
8 April - 3 May 1968	24
*Organizational & Management Development	
8&9 February 1968	28
*Financial Markets	
29 February & 1 March 1968	60
*Management of Improvement	
17-19 April 1968	18

EVINING & AFTERNOON COURSES IN THE LIBERAL ARTS

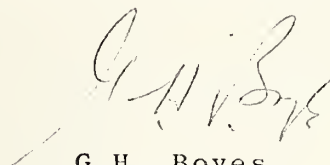
Drama & Dramatic Presentations (8 lectures)	
January 1968	23
Entertaining, Art of (Don Mills)	
January 1968	127
Fossils Reveal Their Past, How (10 lectures)	
January 1968	24
French, Oral	
January 1968	8
French for Businessmen, Oral	
January 1968	17

Morality - New or Old (10 lectures)	
January 1968	15
Reading, Effective Rapid	
January 1968	70

PRE-SCHOOL EDUCATION

Part II	
April 1968	<u>43</u>
TOTAL	<u>1,815</u>

Yours sincerely,


G.H. Boyes
Director

GHB:dmc

Cc: Miss M.I.R. Pratt
Mr. E.M. Gruetzner

*In Co-operation with the School of Business

